

Pierce Chapel Market Day 2017

Vendor Information

Thank you so much for your interest in being a vendor at Pierce Chapel's 2017 Market Day! All proceeds from Market Day will support Pierce Chapel's missions ministry. We appreciate and value your support!

- **Saturday, October 14, 9:00 a.m. – 3:00 p.m.**
- Pierce Chapel UMC, 5122 Pierce Chapel Road, Midland, GA 31820
- Vendor spaces are available for as follows:
- **INDOORS:**
 - \$50-10' x 10' spaces (in worship center)
 - \$50-approx. 9' x 7' spaces (in hallway outside worship center)
 - \$50- classroom areas of varying sizes
- **OUTDOORS:**
 - \$40-10' x 10' space (tent may not exceed 10' x 10')
 - \$80-10' x 20' space (tent may not exceed 10' x 20')
- We will do our best to accommodate all special requests listed on the registration forms on a first-come, first-served basis.
- Set-up times:
 - Friday, October 13, 2:00-8:00 p.m. (please do not come before 2:00)
 - Saturday, October 14, 6:00-9:00 a.m.
- Tear-down time:
 - Saturday, October 14, 3:00-5:00 p.m.
- Vendors may load/unload items near the back kitchen door as space allows, but there is space for only 2-3 vehicles at a time. On Saturday, vendors should park across the street.
- Vendor areas must be clean of any debris prior to departure.
- Only one vendor per specific product line (like Scentsy, Pampered Chef, Thirty-One) will be allowed, though there may be multiple jewelry vendors, home décor vendors, etc.
- In an effort to avoid excessive duplication, only items listed on the registration form can be sold without prior approval from the Market Day Coordinator.
- No food or drink for on-site consumption is allowed to be sold on Market Day. The church will be selling food and drink (breakfast biscuits & BBQ lunch) with proceeds benefiting Pierce Chapel's missions ministry.
- You will need to provide your own petty cash because we cannot provide change.
- **Registration forms are requested no later than Sunday, October 8, 2017**
- Registration forms and checks (made payable to Pierce Chapel) should be sent to:
 - Market Day Coordinator
 - c/o Pierce Chapel UMC
 - 5122 Pierce Chapel Road
 - Midland, GA 31820

Questions? Contact Market Day Coordinator Debbie Tew at 706-289-3836 or tewfarm@mchsi.com.

Thank you for your support of our Market Day.

**Pierce Chapel Market Day 2017
Vendor Registration Form**

Vendor/Business name: _____

Contact name: _____

Address: _____

Contact phone number(s): _____

Email address*: _____

*For updates & important announcements only

Items for sale (please describe): _____

_____ We have a limited quantity of 6-foot tables available for \$5 each. If you want tables, please indicate how many. (You do not need to pay for tables until day of event.)

Do you require electricity for your display? Electricity is limited but will be provided if possible.

Yes _____ No _____

If you answered yes, for what purpose is electricity used? _____

All Spaces (indoor & outdoor) are a Non-Refundable Fee.

(Please indicate 1st and 2nd choices on available indoor spaces.)

INDOOR

____ 10 x 10 space (in worship center) \$50

____ 9 x 7 space (approx) in hallway, outside worship center

____ Classrooms, areas of varying size

Special Request (for example, same location as last year, "fitting room" access for clothes vendors, etc.)

Please note that requests are not guaranteed, but we try to accommodate and spaces are assigned on first-come, first-served basis according to when **payment** is received.

OUTDOOR

____ 10 x 10 space (tents may not exceed 10 x 10) \$40

____ 10 x 20 space (tents may not exceed 10 x 20) \$80

All tents must be securely weighted. Tents with guy wires are NOT permitted.

HOLD HARMLESS AGREEMENT:

Vendor agrees to hold Pierce Chapel UMC harmless from all claims or suits for losses, liabilities, injuries, or other detriments which may be made against Pierce Chapel UMC based on any intentional or negligent act or omission by the vendor or a customer as a result of participation in the Pierce Chapel Market Day.

Signature of Vendor: _____

Date: _____

Date received by Pierce Chapel UMC: _____

Time received by Pierce Chapel UMC: _____

Check #: _____ Date received: _____

We will notify you via email that we have received your registration and if we have tables available if you requested them.

Thank you.