

Minutes of Pierce Chapel UMC Administrative Council Meeting

April 25, 2016

The Pierce Chapel UMC Administrative Council met on Monday, April 25, 2016 at 7:00 PM for a called meeting. Chairwoman Jennifer Mason opened the meeting with a prayer. Jennifer read the ground rules and asked everyone to join her in reading the HEART principles. Next, Jennifer read the Peirce Chapel Mission statement.

The meeting was called to order at 7:04 by Chairwoman Jennifer Mason.

A motion was brought forth to the council by Chairman Stewart MacDougall of the Board of Trustees.

The Motion read:

On Tuesday, April 12, 2016, at 6:30 PM, at the monthly meeting of the Pierce Chapel United Methodist Church Board of Trustees, after receiving a presentation by Warren Mason of Moon, Meeks, Mason & Vinson, INC, and after thorough discussion and examination, the decision was reached by consensus to recommend to the Pierce Chapel Administrative Council that Pierce Chapel proceed with the following:

1. Construction of a new entrance (Phase I) to the west parking lot off of Pierce Chapel Road. This entrance would be 7 feet wider than the current entrance, add a deceleration lane, create a new access to the rear-west parking lot, and add a net of 3 additional parking spaces, while also adding visibility and curb appeal to the west parking lot and Youth Barn.
2. Construction of 43 additional parking spaces (Phase II) to the rear-west parking lot.
3. Enter into a contract with the lowest bidder, not to exceed \$156,300, to be completed in 60 days with construction beginning no sooner than June 20, 2016.
4. Incurring additional cost of up to \$15,350 for a City Driveway Permit, Topographical Survey, Engineering/Design, construction staking for contractor and power pole relocation.
5. Pay for the cost of Phase I (\$110,500) using the accumulated church surplus funds.
6. Pay for Phase II (\$61,150) with a Capital Campaign to raise the necessary funds within the church congregation by May 22, 2016. Any shortfall of the Capital Campaign will be referred back to the finance committee for action.

Motion Approved _____

Motion Defeated _____

Administrative Council Secretary

Administrative Council Chair

Questions concerning finance were addressed by Chairman Ben Armistead of the Finance Committee. Ben made everyone aware that while the church has the funds to complete this project, doing so would greatly lower our reserve fund balance to a lower level. Chairman Armistead strongly suggested that a Capital Campaign to help fund this motion is an absolute must.

Warren Mason of Moon, Meeks, Mason & Vinson, INC, gave a presentation overview of the motion and fielded questions and after through discussion and examination satisfied concerns relating to the proposed motion.

Pastor Howard White will vigorously lead a Capital Campaign from the pulpit to help raise the necessary funds by May 22, 2016. Howard will also send out mailings to concerned stake holders of Pierce Chapel UMC.

Bob Ingram moved to approve the motion.

Ben Armistead seconded the motion.

The motion was unanimously approved after a vote conducted by Chairwoman Jennifer Mason.

The meeting was adjourned with a prayer by Vice Chairman, Mike Slayton at 8:25.

Mike Slayton, Vice Chairman (Filling in for Valerie Paulk, Secretary)